

MEMORANDUM No. 18

TO: Kentucky School Architects

FROM: Greg Dunbar, District Facilities Branch Manager; greg.dunbar@education.ky.gov

DATE: November 30, 2011

RE: BG-2 Revisions

The Kentucky General Assembly in its 2010 regular session enacted legislation that resulted in KRS 157.450 and KRS 157.455. KRS 157.455 requires this office with the Department of Energy Development and Independence (DEDI) to prepare an annual report due November 1 that outlines the energy conservation and energy saving features that have been included in the design of the school building projects initiated during the previous fiscal year.

Earlier this year, we asked for your help in identifying these components for the projects undertaken during fiscal year 2010-2011. In order to be more proactive in collecting this data for future reports, we are making the following changes to the submission process to our office:

- The BG-2 Outline Specification form required to be submitted with the Design Development documents has been revised. The new form is posted on line at <http://www.education.ky.gov/KDE/Administrative+Resources/Facilities/Construction+Forms+and+Processes.htm>. We request that you complete this form for any projects for which Design Development submittals have been made since July 1, 2011 and submit them to this office and to use this form with the submission of future Design Development packages.
- We request that the completed plans, specifications, and project manual submittal to this office include a copy of the energy code submittal in addition to the copy of the transmittal letter to the authority having jurisdiction regarding compliance with the Kentucky Building Code.

Thank you for your assistance. If you have any questions, please contact me at 502-564-4326.